

Hired Resume Service

DINNER THEATER & NIGHT CLUB MANAGER

"Entertainer with extensive experience in Restaurant Management & Theater Productions".

Charismatic, innovative, driven professional with a diverse range of experience in all aspects of restaurant operations, business management, hospitality, theater, directing, and choreography. Established reputation as a multitasking successful entrepreneur, TV personality, and Arts & Entertainment expert. Well-known throughout the twin cities area for extensive involvement in producing top quality entertainment through a variety of venues.

AREAS OF EXPERTISE

- ❖ Budgeting, Profit & Loss Management
- ❖ Profit Enhancement
- ❖ Price Structuring & Cost Containment
- ❖ Team Building & Planning
- ❖ Special Event Planning
- ❖ Entertainment, Theater Production
- ❖ Inventory & Purchasing
- ❖ Safety & Sanitation, Quality Control
- ❖ Fine Dining, A la Carte, Banquet Service
- ❖ Guest Services ,Relationship Management

KEY QUALIFICATIONS

- ❖ Extensive experience in arts and entertainment as well as restaurant, and business management.
- ❖ Demonstrated ability as an entrepreneur to own and manage a profitable dance studio.
- ❖ Inquisitive thinker with entrepreneurial mindset who possess intense desire to succeed through tireless work ethic and focus; successful in creating and translating vision to measurable outcomes.
- ❖ A talent for understanding objectives, analyzing problems and finding solutions through combining equally strong sales management skills, with business and financial acumen.

RELEVANT PROFESSIONAL EXPERIENCE | RESTAURANT EXPERIENCE

Restaurant Manager, Name of Company, Minneapolis, MN

Oversaw all restaurant operations and achieved operational objectives. Ensured quality through effective management, and implemented strategic plans for improvement when necessary. Set standards for production, productivity, quality, and customer-service. Greatly enhanced the restaurants reputation.

- Recruited, selected, orientated, and trained staff in best practices, reviewed job performance, and enforced all policies and procedures.
- Met restaurant financial objectives by forecasting requirements; prepared an annual budget; scheduled expenditures; analyzed variances; initiated corrective actions.
- Planned menus by consulting with chefs; estimated food costs and profits; adjusted menus.
- Controlled costs and quantities of preparation; minimized waste; and ensured high quality preparation.
- Maximizes bar profitability by ensuring portion control; monitoring accuracy of charges.
- Maintained safe, secure, and healthy environment by establishing and enforcing sanitation standards and procedures; complied with all legal regulations.
- Ensured ambiance by controlling lighting, background music, linen service, glassware, dinnerware, and utensil quality and placement; monitored food presentation and service.

Additional Restaurant Experience

- Front of House Manager, Steak House, Eagan, MN
- Assistant General Manager, Name of Restaurant, Eagan, MN
- Banquet Manager, Name Hotel and Restaurant, Hopkins, MN

FILM & TELEVISION | THEATER | DIRECTING & CHOREOGRAPHY EXPERIENCE

FILM & TELEVISION

Appeared on Kare 11 and Twin Cities Live, Good Morning America, Good Company, Crystal Ball

COMMERCIALS

Aids Commercial, NOVA commercial, Educational Performing Arts Films for classes.

EVERYDAY PEOPLE TV SHOW – Camera set up, and tear down assistant.

THEATER

Guthrie Theater, State Theater, Ordway Theater, Music Box Theater, Ballet of the Dolls Dance Company, The Russian Ballet Dance Company, Zenon Dance Company, Gus Giordano Dance Company/ Dance Congress, Sommer Vest

DIRECTING & CHOREOGRAPHY EXPERIENCE

Choreographed and directed the combination of over 50 shows including "Hollywood Hillbillies", "Around The World And Back Again", "Seussical the Musical", "Joseph and The Amazing Technicolor Dream Coat", "Aladdin", "Alice in Wonderland", "Back to the 80's Revue", "Willie Wonka and the Chocolate Factory", "Dickens of a Christmas", "Christmas Carol", "The Musical", Minnesota's premier performance of "HAIRSPRAY", "High School Musical", and an original Show "Andre's Story," and many others.

EVENT PLANNING | SHOW COORDINATION | PROMOTIONS

- **Choreographer and Staging Specialist** – Earth Wind and Fire Tribute Tour – Oversaw and organized all aspects of rigging, lighting, sound equipment, for this well received event, as well as directing the choreography for this famous National Act.
- **Park Manager/Promotions Director/Talent Agent**, Como Town & Como Zoo – Event Planner, Show Coordinator – Provided a wide variety of planning, and administrative oversight for numerous events.
- **Choreographer/ Community Theater/ High School Productions** – Choreographed 45+ shows.

COMMUNITY INVOLVEMENT/ FUNDRAISING

- Historic State Theater: "A Night in the Twin Cities", Aids fundraiser and benefit Show
- Guthrie: Breast Cancer Fundraiser, Sponsored event by AVEDA
- Hopkins High School, Brooke White Fundraiser, for African Malaria
- Eagan Community Center, "Alex Lemonade Stand", Fundraiser for childhood cancer

EDUCATION

University of Minnesota, Minneapolis (Completed Courses)
Associates of Arts, Normandale Community College, Bloomington, MN